**Presque Isle County Road Commission**

**Minutes**

**June 7, 2023**

The regular meeting of the Board of Road Commissioners for Presque Isle County was held at the Road Commission office at 657 South Bradley, Rogers City, Michigan. Chairman Norman Quaine called the meeting to order at 8:30 a.m.

**Board Members Present:** Norman Quaine, Thomas Catalano, Robert Macomber

**Also Present**: Supt./Mgr David Kowalski, Clerk Anne Wirgau

**Visitors:** Cliff Tollini – Presque Isle County Commissioner

***Minutes:***

 A motion was made by Macomber (Catalano) to approve minutes from May 17, 2023 regular meeting as presented.

 Ayes: All

***Accounts Payable:***

 A motion was made by Macomber (Catalano) to approve the June 7, 2023 accounts payable in the amount of $247,395.65

 Ayes: Quaine, Catalano, Macomber

***Visitor:***

Mr. Tollini commented that 3 Mile Highway was in good condition. Supt./Mgr Kowalski advised of future work on Little Rainy Road, 6 Mile Highway and Hoffmeyer Road (Tennant Square). The country curb will be cut out and grading/shaping work will be done.

 Supt./Mgr also showed a photo of the new shear head mounted on the mini excavator.

***Supt./Mgr Report:***

* Supt./Mgr contacted the resident from Bluffs Hwy and explained about the court order which prohibits the Road commission from working on the specific section of Bluffs Highway. The court order would have to be rescinded prior to any work being done. Secondly, Supt./Mgr would prefer acquiring R.O.W. so our equipment can travel through without damage. The Bluffs Highway citizen was somewhat disappointed but understood.
* The Rogers City truck garage has been insulated with spray foam, they did all the joints and all of the sill.
* A news article from Grand Traverse County and a memo from MCRCSIP was given to the Board for review regarding the handling of roadkill carcasses. Discussion was held.
* Onaway crews finished up a ditching project for the state at Thompson road. They also have been putting down as much brine as possible.
* Supt./Mgr met with MDOT on M-33 to discuss a turn lane for the Onaway schools. We will be starting this TWA project after school is out. Discussion was held.
* Rogers City crews have been fixing shoulders on US-23 and applying brine. MDOT has requested a small ditch clean out near the Ford garage on US-23, will be lowering or redirecting water at Dick Bennett’s driveway.
* Invitations to bid for the crushing and paving of Petersville Road have been sent out. Bid opening will be June 21, 2023 at 9:00 a.m.
* Posen crews did some work for Presque Isle Township near the Lighthouse. They also have been applying brine as much as possible. They are nearing completion on the Warren Creek project on US-23.
	+ Supt./Mgr updated the Board on the status of the ordered Cat mini excavator (model 309), will be delivered to the dealer on 7/25/2023 approximately two weeks after we will see it.
	+ Shear head was installed and tested out. Quite impressive so far. Very easy to put on and off the machine as well.
	+ AFAD’s were delivered, Supt./Mgr did the set up and they are ready for use. Will have to do some training for the people using them, will be doing that very shortly.
	+ Supt./Mgr attended the quarterly MTA meeting last night and presented information to the township officials present.
	+ Rogers City sand shed is scheduled to start construction on June 19th.
	+ We are going to assist hauling asphalt millings out from Erie Street in Rogers City (M-68) in return we will have access to them when we need them in the future.
	+ Dura patchers are out sealing cracks prior to seal coating.
	+ Summer employees will start as soon as school is over for the year.

***Unfinished Business:***

 Supt./Mgr attended a meeting via zoom regarding the proposed EGLE groundwater discharge permit changes. In attendance were MDOT, CRA, EGLE and County road commission representatives who discussed various best practices currently implemented, Act 451 of 1994 with Part 22 discussed, the need to keep road surfaces uniform, the amount of gravel lost per year to dust and many other topics. Additional meetings will be held.

 Discussion was held regarding updating the fee schedule for permits to align with other road commissions, specifically for utilities working and placing objects within the right of way of county roads. Due to statutory requirements a public hearing would be required to amend the fee schedule. Topic will be tabled at this time.

***New Business:***

 A motion was made by Catalano (Macomber) to enter an agreement with Rogers Township to install 3958 yards of aggregate surface material on Twin Lakes Subdivision roads with Road Commission to haul, grade and apply dust control at a cost of $39,580.00.

 Ayes: Macomber, Catalano, Quaine

 A motion was made by Macomber (Catalano) to authorize purchase of fit out equipment for 2024 truck purchase in the amount of $150,222.00.

 Ayes: Quaine, Catalano, Quaine

 A motion was made by Catalano and supported by Macomber to adopt the following:

*RESOLUTION 2023-04*

***Resolution of the Board of Commissioners of Presque Isle County Road Commission to enter MDOT Contract # 22-5377***

***Control Number #STL 71000;HSIP 71000***

***Job Number # 205327CON;205333CON;214642CON***

 WHEREAS, there has been presented to this meeting a desire of the Commissioners of Presque Isle County Road Commission to enter a contract between Presque Isle Road Commission and the Michigan Department of Transportation (MDOT) .

WHEREAS, this Board has reviewed the Contract # 22-5377 and finds it is in the best interest and to the benefit of the Presque Isle County Road Commission to enter into such a contract to

 PART A – STL 71000; JOB #205327CON; 23A0574 Hot mix asphalt base crushing, shaping and resurfacing, aggregate base, shoulders and permanent pavement markings along County Road 451 from approximately 755 feet east of Hawks Highway to Noffze Highway; and all together with necessary related work.

 PART B – STL 71000; JOB #205333CON; 22A0755 Hot mix asphalt base crushing, shaping and resurfacing, aggregate shoulders, culvert replacement, permanent signing and pavement markings along County Road 451 from approximately 0.21 miles north of Ristow Highway to Wenzel Highway; and all together with necessary related work.

PART C – HSIP 71000; JOB #214642CON; 23A0572 Hot mix asphalt base crushing, shaping and resurfacing, aggregate base, shoulders, permanent signing and recessed pavement markings along County Road 451 at West Hawks Highway; and all together with necessary related work.

NOW THEREFORE IT IS RESOLVED, that Supt./Mgr David Kowalski of the Presque Isle County Road Commission is authorized to digitally sign and execute such documents, in the name and on behalf of this County Road Commission.

THIS RESOLUTION is effective this date, with all present Commissioners voting affirmatively.

Adopted Ayes: Quaine, Catalano, Macomber

 Nays: None

A motion was made by Catalano (Macomber) to authorize road name “Pinola Drive” for private road accessing Ocqueoc Lake, Ocqueoc Township, T36N, R3E, Section 30.

Ayes: All

A motion was made by Macomber and supported by Catalano to adopt the following:

*Presque Isle County Road Commission*

*Resolution 2023-05*

**RESOLUTION APPROVING THE PERMANENT CLOSURE OF AGENCY BRIDGE(S)**

WHEREAS, The Michigan Department of Transportation (“MDOT”) in partnership with the County Road Association of Michigan and the Michigan Municipal League is leading an initiative to address the needs of Michigan’s local bridge conditions through an innovative delivery method known as “bridge bundling”; and

WHEREAS, MDOT has approved funding for the removal and permanent closure of the structure(s) listed below, including the construction of cul-de-sacs and barriers as necessary; and

WHEREAS, the Presque Isle County Road Commission hereby affirms that the appropriate treatment for the structure(s) listed below is permanent closure and removal, having performed the necessary due diligence and provided satisfactory public notice to confirm there is insufficient purpose and need to justify the expense to the public to replace and maintain the structure(s):

Structure # 8994 carrying 638 Highway over Little Trout River.

NOW THEREFORE BE IT RESOLVED, the Presque Isle County Road Commission hereby declares the above structure to be permanently closed and authorizes removal of same from Michigan’s National Bridge Inventory (NBI) and local network.

Adopted Ayes: Quaine, Catalano, Macomber

 Nays: None

 A request from Ocqueoc Township to possibly acquire Road Commission property for a transfer station was discussed. Supt./Mgr is researching previous correspondence related to the transfer station and will report at a future board meeting.

 The next regular meetings of the Presque Isle County Road Commission will be, Wednesday, June 21, 2023 at 8:30 a.m. and Wednesday, July 5, 2023 at 8:30 a.m.

 With no further business to come before the Board, Chairman Quaine adjourned the meeting at 9:58 a.m.