**Presque Isle County Road Commission**

**Minutes**

**January 5, 2022**

The regular meeting of the Board of Road Commissioners for Presque Isle County was held at the Road Commission office at 657 South Bradley, Rogers City, Michigan. Chairman Ronald Bischer called the meeting to order at 8:35 a.m.

**Board Members Present:** Thomas Catalano, Ronald Bischer, Norman Quaine

**Also Present**: Supt./Mgr Kowalski, Clerk Wirgau

**Visitors:** John Chappa, Presque Isle County Commissioner

***Minutes:***

 A motion was made by Quaine (Bischer) to approve minutes from December 29, 2021 meeting as presented.

 Ayes: Catalano, Bischer, Quaine

***Agenda:***

 A motion was made by Quaine (Catalano) to approve agenda.

 Ayes: All

 ***Accounts Payable:***

 Motion by Quaine (Catalano) to approve the January 5, 2022 accounts payable in the amount of $36,826.21

 Ayes: Bischer, Catalano, Quaine

***Supt./Mgr Report:***

* The Swan River beaver dam has been removed.
* 32.5” inches of snow so far this season.
* A discussion was held regarding miles per crew member for plowing: Posen has 43 miles per crew member with considerable residential areas around Long Lake and Grand Lake and the Village of Posen; Rogers City has 48 miles per crew member with the majority being county asphalt and gravel roads with the villages of Metz and Hawks; Onaway has 55 miles per crew member with residential areas around Black Lake, City of Onaway and Village of Millersburg. Onaway also has the largest amount of secondary gravel and logging roads.
* All three garages have been cutting trees, brushing and maintaining equipment.
* Bids on updating the Posen windows in the office have been received. The windows to replace are old single pane and get covered in frost in cold temperatures, no insulation value what so ever.

Jesse Chappa - $2,775.00

Northern Quality Building - $2,482.61

Supt./Mgr is recommending we accept the bid from Northern Quality Building.

* We have been replenishing our salt supply.
* Supt./Mgr has been informed of a Long Lake Highway bus stop issue involving the loading of a wheelchair bound chair child. The school superintendent would like the bus to use a private drive (Dreamer’s Lane) next to the residence to back in and load the wheelchair and child. A private contractor currently plows Dreamer’s Land and it is almost always clean. Discussion was held.
* Supt./Mgr updated the Board on the development status of the Presque Isle Condominium

project located at Grand Lake Road south of the Range light.The developers are currently clearing the land, roads will be built to our standards except with a 50 ft right of way instead of 66 ft right of way. A road width of 20 ft is proposed with a total length of 1065 feet. Discussion was held. The developers asked if we would maintain and accept roads with these dimensions? They are also asking for a letter of acknowledgment that the Road Commission is aware of the project, has reviewed their development plans and we are not opposed to the building of the condominiums. Board was in favor Supt./Mgr drafting letter to this effect.

* R.S. Scott & Associates will add monument preservation to our local project bid specifications. There is a good chance the monuments paved over on East Grand Lake Road are still in the road under the asphalt and should be fairly easy to locate.
* Newly legislated Federal Infrastructure funds have been added to our funding at the Rural Task Force level, with $136,164.00 added to our STP funds. Discussion was held about seal coating Ocqueoc Road or North Allis Highway. Commissioner Bischer had mentioned he believed North Allis Highway is in good condition at a previous meeting. The $136,164.00 has to be used in 2022. Funds that are not used for Force Account match can possibly be applied the local cost share for the 451 project.
* R. S. Scott & Associates are close to completing a cost estimate for the Warren Creek special assessment to pave Warren Creek Highway. Approximately ¾ mile with 18 foot roadway and 9 foot lanes.
* Supt./Mgr reviewed the Act 51 Certified Mileage for 2021 and did not see any additions or deletions. If the Board is in agreement Supt./Mgr will contact County Road Engineer Straley to prepare the necessary files for electronic submission.
* Update on the proposed Lost Lake relocation requested by Alan Berg. County Road Engineer Straley sent plans to Mr. Berg and Mr. Berg sent back a different request. Originally, we were moving the road 33’, County Road Engineer plans moved the road 50’ and Mr. Berg’s new request is to move the road 150’ and put it up over some hills. Supt./Mgr is not in favor of this as it will make it difficult to maintain in the winter and will also create drainage issues with heavy rains. Discussion was held. Board is not in favor of moving the road 150’.

***Unfinished Business:***

 None

***New Business:***

 A motion was made by Quaine (Bischer) to acknowledge Thomas Catalano as a duly appointed Road Commissioner and as owner of Catalano Forest Products Inc. and the Road Commission does desire to continue business as usual with Catalano Forest Products Inc.

 Ayes: All

 A motion was made by Catalano (Bischer) to acknowledge Norman Quaine as a duly appointed Road Commissioner and as elected Presque Isle County Surveyor and the Road Commission does desire to continue business as usual with Norman Quaine.

 Ayes: All

 A motion was made by Catalano (Quaine) to acknowledge Clerk Anne Wirgau as Director on Calcite Credit Union Board of Directors and spouse of Northern Quality Building owner, Alan Wirgau, and the Road Commission does desire to continue business as usual with Calcite Credit Union and Northern Quality Building.

 Ayes: All

 A motion was made by Quaine (Catalano) to allow expenses for Commissioners, Supt./Mgr and Clerk to attend the CRA Highway Conference and Road Show in Lansing March 8-10, 2022.

 Ayes: Bischer, Quaine, Catalano

The following resolution was offered by Commissioner Catalano and supported by Commissioner Quaine:

*RESOLUTION 2022-01*

***Resolution of the Board of Commissioners of Presque Isle County Road***

 WHEREAS, this Board has reviewed the 2021 Act 51 Certified Mileage Maps and accepts and approves changes made to said maps.

NOW THEREFORE IT IS RESOLVED, Supt./Mgr David A Kowalski of the Presque Isle County Road Commission is authorized to electronically sign the certification document, in the name and on behalf of Presque Isle County Road Commission.

THIS RESOLUTION is effective this date, with all present Commissioners voting affirmatively.

Adopted Ayes: Bischer, Quaine, Catalano

 Nays: None

 The next regular meeting of the Board of Road Commissioners was set by Chairman Catalano for Wednesday, January 19, 2022 at 8:30 a.m. and Wednesday, February 2, 2022 at 8:30 a.m.

 As there was no further business Chairman Bischer adjourned the meeting at 9:20 a.m.